

**CASTLETON PARISH COUNCIL - MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD on 25<sup>th</sup> MAY 2017 at The Village Hall, Castleton**

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 29<sup>th</sup> June 2017.*

Signed ..... Chair of meeting

Present: Cllr. N. Fisher (Chair), Cllr. P. Dale, Cllr. B. Moorhouse, Cllr. A. Darlington and Cllr. N. Spooner.

Meeting commenced 7.20pm.

(Also in attendance was Cllr. Jim Perkins and the clerk, Mrs L Gibbs)

01/05/17 **New Council:**

A: Cllr. Fisher stood down as Chair. He was re-nominated, agreed to take on the Office and was duly voted in (Prop. PD, Sec. BM, unan.). He confirmed that he held the Chain of Office.

B: Cllr. Topping was not present. He had notified the clerk prior to the meeting that he was prepared to stand again and was re-nominated and duly voted in (Prop. BM, Sec. AD, unan.).

02/05/17 Apologies for absence were accepted from Cllr. Bradley, Cllr. Topping and Cllr. S. Helliwell.

03/05/17 No declarations of personal or pecuniary interests or requests for dispensations were received from Members as to any items to be discussed.

*(The order of the meeting was changed to allow Cllr. Perkins to give his report)*

07/05/17 **Reports:**

A: Cllr. Perkins reported that the Council had uncovered unlicensed taxis that were transporting children to and from Hope Valley College. This matter was now with the Courts. He also advised that no one has as yet applied for a license for a horse and carriage in Castleton. If this goes ahead Alicia Patterson from HPBC will be happy to discuss the proposals with the Parish Council. Finally, Cllr. Perkins reported that he is now the Peak Park County Council rep. Cllr. Fisher took the opportunity to congratulate Cllr. Perkins on his election to Derbyshire County Council and Cllr. Moorhouse thanked him for the decision to drop the charges for disposing of rubble at recycling centres.

*(Cllr. Perkins left the meeting)*

B: Apologies have been received from Cllr. Helliwell

C: No one from the Police present, however the clerk reported that PCSO Steven Rogers will try to attend the meeting in June.

04/05/17 **Annual Review of Policies and Documents**

Following a discussion, it was agreed to adopt the following policies and to review them again in 12 months (prop BM, sec PD):

- i) Standing Orders
- ii) Financial Regulations
- iii) Code of Conduct
- iv) Burial Ground Policy and fees
- v) Equal Opportunity Policy
- vi) Data Protection Policy
- vii) Freedom of Information Policy
- viii) S.137 Policy
- ix) Complaints Procedure

05/05/17 **Annual Review of Inventory of Land, Buildings and Other Assets**

Resolved to accept the Asset List that the clerk has produced and presented. The matter of replacing some of the older benches will be put on the agenda for the June meeting.

06/05/17 **Council Ordinary Meetings**

Resolved the Council shall continue to hold its Ordinary Meetings in Castleton Village Hall (or such other place as specified on the Agenda for the appropriate meeting), commencing at 7pm on the last Thursday of every calendar month including August (prop. NS, sec. AD, unan.). The meeting this August will be a walk around the Village to ensure that all members of the Council are familiar with land and assets that are the responsibility of the Parish Council.

08/05/17 **Public Participation:** No members of the public were present.

09/05/17 **Correspondence and DALC Circulars**

Resolved to note the correspondence that has been received and circulated, including DALC 07/2017.

10/05/17 **Finance:**

A: The Councils monetary assets stand as follows at the beginning of this meeting:

- i) National Westminster Current Account - £12,834.41
- ii) National Savings Investment Account - £24,187.40

B: Payment by cheque of the following invoiced items were approved (Prop. AD, Sec. BM, unanimous):

- i) P. Outram grounds maintenance - £650.00
- ii) Clerk's salary, use of home allowance, expenses (27/4/17 to 24/05/17) - £306.52
- iii) Village Hall, room hire - £18.00
- iv) Internal Auditor – Joanne Taylor - £123.40

C: To note income and receipts of the Council as follows:

- i) HPBC, precept - £6457.00

D: The Chair of the meeting examined, approved and signed the bank reconciliation and latest current account statement.

E: Section 1 of the Annual Return, the Annual Governance Statement 2016/17 was considered, agreed and signed by the clerk and the Chairman.

F: Section 2 of the Annual Return, the Accounting Statements 2016/17 was considered, agreed and signed by the Chairman (already signed by the clerk).

G: Resolved the authorised signatories in the current mandate, for the Parish Council Natwest Current Account, be changed by the addition of Cllr. A. Darlington and Cllr. N. Spooner and the current mandate will continue as amended.

11/05/17 **Planning:**

A: There were no new planning applications to discuss.

B: Resolved to note the following planning decisions as notified by Peak District National Park Authority:

- i) NP/HPK/0117/0047 – 2, Speedwell House, Buxton Road, Castleton – Removal of condition 2 and 5 from NP/HPK/0915/0891 - GRANTED
- ii) NP/HPK/0217/0108 – Castleton Visitor Centre, Buxton Road, Castleton – Advertisement Consent – new signs - GRANTED

12/05/17 **Items arising from Annual Parish Meeting:**

There were no further items to discuss.

13/05/17 **Council Matters:**

A: Cllr. Moorhouse updated the other councillors on his meeting with Ruth McCullough from AND. He explained the type of events they hold, for example a laser show reflecting how Castleton may have looked in the Ice Age, and advised the event they are planning will take place in Castleton in September involving liaison with several local organisations.

B: Cllr. Darlington has made the application to “Village of the Year”. She advised that one of the questions asked was what would be done with the £10,000 prize money and the reply she gave, based on previous discussions, was to hold a Festival.

C: The clerk provided the papers found regarding the ownership of land at the rear of Goosehill Cottage and Cllr. Fisher took them for further consideration to be discussed at a later date.

D: It was agreed the meeting in July will be held on the same date but at the Methodist Hall, as the Village Hall is unavailable.

E: The clerk has received an update from Charles Monkhouse, Tunnel2Tunnel, to say they were unsuccessful with their grant application, however they will try again and apply for 2018/19.

14/05/17 **Condition of Village:**

A: The quote received for repairing/replacing the noticeboard near the bus station was discussed and it was agreed to accept Peter Johnson's quote of £150.

B: Cllr. Moorhouse advised that the bins in the Market Place have now been modified to prevent the birds getting in them and making a mess.

15/05/17 **Items for Peveril Post/Parish Magazine:**

The clerk will prepare the usual notes for the Parish Magazine and also send a copy of the Chairman's report.

**MEETING CLOSED 9.30pm.**

**The date of the next Meeting of the Council will be on Thursday 29<sup>th</sup> June 2017 in the Village Hall, Castleton, at 7pm.**

*Mrs L Gibbs, Clerk to Castleton Parish Council* E-Mail: [clerkrfc.cpc@gmail.com](mailto:clerkrfc.cpc@gmail.com) Tel/Txt: 07539 717 844

UNADOPTED