

**CASTLETON PARISH COUNCIL**

**NOTICE OF ORDINARY MEETING: THURSDAY 30<sup>th</sup> NOVEMBER 2017, 7PM at THE VILLAGE HALL, HOW LANE, CASTLETON**

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 30<sup>th</sup> November 2017 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:



Mrs L. Gibbs, 24<sup>th</sup> November 2017  
Clerk to Castleton Parish Council  
Email: clerkrfo.cpc@gmail.com

- 01/11/17 To consider accepting any apologies for absence.
- 02/11/17 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.
- 03/11/17 **Reports:**  
A: County Councillor's Report;  
B: Borough Councillor's Report; Apologies received and report to be delivered by the clerk.  
C: Police Report.
- 04/11/17 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.
- 05/11/17 **Minutes of Last Meeting and Matters Relating Thereto:**  
  
A: To consider for approval the Minutes of the Annual Parish Council meeting held on 26<sup>th</sup> October 2017, and for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.  
B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere in this Agenda.
- 06/11/17 **Correspondence & DALC Circulars:**  
  
A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:  
i) DCC - Information from the Parish and Town Council Liaison Forum on 21/09/17  
ii) DCC - Derbyshire Police and Crime Panel Newsletter  
iii) Civic Voice – War Memorial News x 2 issues  
iv) PDNPA – Photography Competition  
v) Citizens Advice Bureau – High Peak Quarterly Impact Report  
vi) PDNPA – Draft Transport Design Guide Supplementary Planning Document Consultation  
vii) PDNPA – Modification to the Publication Version of the Development Management Policies Document  
viii) PDNPA – Review of the PDNPA Statement of Community Involvement – Pre Consultation Stage  
ix) DALC – Circular 13/2017  
x) Bakewell & Eyam Community Transport – Shopping Service - Poster

07/11/17 **Finance:**

A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statement;

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

- i) Clerk's salary, use of home allowance and expenses, 26/10/17 – 29/11/17 - £290.86
- ii) Peter Outram – Grounds Maintenance for October - Original cheque cancelled as invoice shows incorrect total. Also overpayment in September for same reason. Totals recalculated and invoices re-presented. Amount to be paid - £247.00
- iii) Castleton Village Hall, Room hire – October meeting - £18.00
- iv) Castleton Village Hall, Room hire – Hope Valley First Responders Training 29/10/17 – Funding agreed in Minute No. 07/04/17 E, under S.137 - £9.00
- v) Mrs J Topping – Care 4 Castleton – plants - £67.77
- vi) Mr G Middleton-Taylor – Care 4 Castleton – plants - £132.17

C: To note income and receipts of the Council:

- i) Northend Print – refund of VAT - £83.00

08/11/17 **Council Matters:**

A) To consider the application for an additional inscription at Castleton Burial Ground for the late Barbara Darnborough.

B) To consider Data Protection Registration for the Parish Council and take the necessary actions to put this in place.

C) To consider and discuss the renewal of the Grounds Maintenance Contract for 2018/19.

D) To discuss and accept the Parish Council Risk Assessment prepared and circulated prior to the meeting.

E) To discuss how the Council wishes to proceed with the Localism Act and Neighbourhood Plan, following the apologies received from DCC Cllr. Twigg.

F) To start preliminary discussions on the budget/precept for 2018/19.

09/11/17 **Condition of Village:**

A) Proposed Traffic Regulation Order – to receive an update on the situation regarding the changes to the proposed Parking Restrictions/Charges.

B) To consider the actions that can be taken to decrease dog fouling in the Village.

C) To consider work that may be undertaken under the Rights of Way Minor Maintenance Agreement.

D) To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

10/11/17 **Planning:**

A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on [www.peakdistrict.gov.uk](http://www.peakdistrict.gov.uk).

B: To note planning decisions as notified by Peak District National Park Authority.

11/11/17 **Items for Parish Magazine and/or Peveril Post:**

To note any items, requests or points of interest which are appropriate for inclusion in the next issues.

**The next Ordinary Meeting of the Council will take place on Thursday 29<sup>th</sup> January at 7.00pm, The Village Hall, How Lane, Castleton.**