

## CASTLETON PARISH COUNCIL

### MINUTES OF ORDINARY MEETING: 25<sup>th</sup> JANUARY 2018, CASTLETON VILLAGE HALL

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 21<sup>st</sup> February 2018.*

Signed ..... Chair of meeting

In attendance: Cllr. N. Fisher, Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse and Cllr. N. Spooner

Also present: Clerk – Mrs L. Gibbs.

Meeting commenced 7.00pm.

01/01/18 Apologies were received and accepted from Cllr. A. Darlington and Cllr. J. Bradley.

02/01/18 No declarations of personal or pecuniary interests or requests for dispensations were received from members as to any items to be discussed.

03/01/18 **Reports:**

A: County Councillor's Report: not present, apologies received from Cllr. J. Perkins.

B: Borough Councillor's Report: not present, apologies received from Cllr. Helliwell.

C: Police Report: not present.

04/01/18 **Public Participation:** No members of the public were present

05/01/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 30<sup>th</sup> November 2017 were considered. The Minutes were then approved and the Chair signed them as a true and accurate record of that meeting (prop NT, sec NS, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/01/17 **Correspondence & DALC Circulars:**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) DCC - Clean-Up Project
- ii) Staffordshire Moorlands – Waste/Recycling Collections over Christmas and New Year
- iii) HPBC – Parish Paperless Working – planning applications
- iv) PDNPA – Parish Council Bulletin
- v) DCC – Local List
- vi) DCC – Adult Care Newsletter Winter 2017
- vii) PDNPA – PDNP Transport Design Guide Supplementary Planning Document Public Consultation
- viii) PDNPA – Modifications to the Publication Version of the Development Management Policies Document reminder
- ix) PPPF – DMP Response
- x) DCC – Mobile Library Route up to 20/04/18
- xi) PDNPA – Planning Services Parish Bulletin
- xii) PPPF – Training
- xiii) Civic Voice – War Memorial News
- xiv) Cllr. S. Helliwell – Security and Rural Crime in the Hope Valley
- xv) Holocaust Memorial Day

- xvi) DCC – Derbyshire Police and Crime Panel
- xvii) HP CVS – Small Group Project New Year 2018 Newsletter

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Circular 15/2017
- ii) Circular 01/2018
- iii) Circular 02/2018
- iv) National Village Halls Week

07/01/18 **Finance:**

A: The Council's monetary assets are: National Westminster Bank Current Account £12,025.19 (£11,101.04 following deduction/addition of the payments below) and National Savings Investment Account £24,187.40. The Chair examined, approved and signed the bank reconciliation and latest current account statement.

B: Resolved to pay the following invoiced items by cheque (prop BM, sec NT, unan):

- i) Clerk's salary, use of home allowance and expenses, 30/11/17 – 27/12/17 - £281.68  
Clerk's salary, use of home allowance and expenses, 28/12/17 – 24/01/18 - £309.47
- ii) DALC, Councillors Essential training – Cllr. Stafford £40.00
- iii) Castleton Village Hall, Room hire – November meeting - £18.00
- iv) Hope Careline, donation agreed in 07/01/18 under S.137 - £150.00
- v) Information Commissioner, data protection registration - £35.00
- vi) Coppa Estates, replacement cheque (previous one damaged in the post) - £100.00

C: Resolved to note the following income and receipts of the Council:

- i) Additional Inscription for Barbara Darnbrough - £10.00
- ii) Interment of Jose Sidebottom - £90.00
- iii) Sponsorship of Peveril Post received from Mrs & Mrs Downing - £10.00 (brought to the meeting by Cllr. Dale)

D: The budget prepared by Cllrs. Fisher and Topping was discussed and it was agreed to request a Precept of £11630.00 for 2018/19 (prop. BM, sec. NT, unan).

E: The clerk's request for 13.5 additional hours was considered and agreed (prop. BM, sec. NT, unan).

F: The request for a donation received from Hope Careline was considered and £150 under S.137 was agreed (prop. BM, sec. PD, unan).

08/01/18 **Council Matters:**

A) The List of Meetings and Invitations was discussed and it was agreed that councillors will attend the following events: Cllr. Fisher the Hope Valley Parishes meeting, Cllr. Dale Parishes Day, Cllr. Darlington and Cllr. Spooner planning training.

B) The clerk was instructed to register the Parish Council for Data Protection.

C) Resolved to accept the tender received from Miss Landscape for the Grounds Maintenance Contract for 2018/19 (prop. NS, sec. NT, unan). The clerk was instructed to notify Miss Landscape that her quote had been accepted on the condition that she has Public Liability Insurance.

09/01/18 **Condition of Village:**

A) Cllr. Topping reported that there is no update on the Proposed Traffic Regulation Order this month.

B) The clerk was instructed to purchase new signs, to be used around the village, to attempt to decrease instances of dog fouling.

C) The clerk was asked to report the blocked gullies at Spital Bridge to DCC.

D) The clerk was asked to confirm with DCC that the Rights of Way Minor Maintenance Grant was a one-off grant and didn't commit the Parish council to all future maintenance. On receipt of a satisfactory response it was agreed to proceed with work on Dirty Lane, as per Cllr. Darlington's proposal.

E) There were no additional items requiring noting and urgent discussion.

10/01/18 **Planning:**

A: The following applications were discussed and the clerk instructed to report the Council's views to PDNPA:-

i) NP/HPK/1217/1233 – Land off Buxton Road, Castleton – Agricultural building for livestock and to store fodder. Resolved to note this application has been withdrawn.

ii) NP/HPK/1217/1288 – 3 Mill Court, Mill Bridge, Castleton – Internal alterations and side extension. Resolved to comment: **No objections**

iii) NP/HPK/0118/0028 – Cinnamon Croft, Back Street, Castleton – Proposed Conservatory. Resolved to comment: **No objections**

B: There were no planning decision notices, as notified by PDNPA, to be noted.

11/01/18 **Items for Parish Magazine/Peveril Post:** Notes to be produced by the clerk.

**Meeting closed 9.07pm.**