

CASTLETON PARISH COUNCIL

**NOTICE OF ORDINARY MEETING: THURSDAY 26th APRIL 2018, 7PM at THE VILLAGE HALL,
HOW LANE, CASTLETON**

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 26th April 2018 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:



Mrs L. Gibbs, 19th April 2018
Clerk to Castleton Parish Council
Email: clerkrfo.cpc@gmail.com

- 01/04/18 To consider accepting any apologies for absence.
- 02/04/18 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.
- 03/04/18 **Reports:**
A: County Councillor's Report
B: Borough Councillor's Report
C: Police Report
- 04/04/18 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.
- 05/04/18 **Minutes of Last Meeting and Matters Relating Thereto:**
A: To consider for approval the Minutes of the Ordinary Parish Council meeting held on 29th March 2018, and for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.
B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere in this Agenda.
- 06/04/18 **Correspondence & DALC Circulars:**
A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:
i) Civic Voice – War Memorial News
ii) DCC – discounted tickets for Eroica Britannia event (website)
iii) DCC – letter regarding Library services
iv) PPPF – PDNPA Management Plan response
v) DCC – Temporary footpath closure – No. 31
vi) HPBC – PDNP Management Plan
vii) Hope Valley Meeting notes
viii) Staffordshire Moorlands – Community Select Committee plus supplement
ix) HPBC – Parish Forum – 23/04/18
x) British Legion – Derbyshire “Lamp post poppies” campaign
xi) HPBC – Code of Conduct Refresher training – 24/04/18

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email.

07/04/18 **Finance:**

A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statement;

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	0.00	0.00
Total Expenditure	773.86	0.00
Balance	9333.35	24301.38
New Statement Balance 15/04/18	10390.87	
Less un-presented cheques	283.66	
Less this month's payments	773.86	
Available Balance 26/04/18	9333.35	

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

- i) Clerk's salary, use of home allowance and expenses, 29/03/18 – 25/04/18 - £290.86
- ii) Castleton Village Hall, Room hire – March meeting - £18.00
- iii) J. S. Marriott & Co., fees for internal audit - £90.00
- iv) Miss Landscape, grounds maintenance - £375.00

C: To note income and receipts of the Council:

- i) NG & P Sidebottom, rent for the Poor Piece - £500.00 (received prior to 31/03/18)

D: To consider and confirm the final accounts for the 2017/18 financial year.

E: To consider the Internal Auditor's report on the 2017/18 Accounts.

F: To complete and sign the Certificate of Exemption in the Annual Governance and Accountability Return 2017/18 Part 2.

G: To complete, approve and sign the Annual Governance Statement 2017/18

H: To approve and sign the Annual Accounting Statements 2017/18

I: To consider the renewal of the Parish Council insurance policy.

J: To consider a request from Castleton Playing Fields Committee for a donation towards legal fees.

08/04/18 **Council Matters:**

A: List of Meetings and Invitations with Official Bodies including PDNPA, DCC and HPBC to be discussed and Councillors willing to attend, put forward.

B: To discuss the actions needed to prepare for the new General Data Protection Regulations.

C: To receive an update on the purchase of a laptop for the Parish Council.

D: To consider the response received from John Scott regarding the Parish Council's concerns about the number of holiday homes in the Village.

E: To consider the provision of Library Services.

F: To discuss the arrangements for the Parish Meeting and the Annual Parish Council Meeting.

09/04/18 **Condition of Village:**

A: To discuss flooding at the YHA entrance following heavy rain or snow.

B: To receive an update on the maintenance work to be carried out around the Village.

C: To receive an update on the proposed use for the Rights of Way Minor Maintenance Agreement for 2018/19 and decide how to proceed.

D: To receive an update on the removal of the redundant/vandalised parking meters.

E: To receive an update on discussions with the National Trust regarding the Town Ditch.

F: To discuss work on the children's playground at the Playing Field.

G: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

10/04/18 **Planning:**

A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk.

B: To note planning decisions as notified by Peak District National Park Authority.

11/04/18 **Items for Parish Magazine and/or Peveril Post:**

To note any items, requests or points of interest which are appropriate for inclusion in the next issues.

The Annual Meeting of the Council will take place on Thursday 31st May 2018, following on from the Annual Parish Meeting, at 7.00pm, The Village Hall, How Lane, Castleton.