

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 27th APRIL 2017, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 29th June 2017.

Signed Chair of meeting

In attendance: Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse, Cllr. J. Bradley, Cllr. A. Darlington and Cllr. N. Spooner
Also present: Clerk – Mrs L. Gibbs, Cllr. J. Perkins
Meeting commenced 7.00pm.

01/04/17 Apologies were received from Cllr. N. Fisher

08/04/17 **Council Matters**

A) Co-option of New Councillor (This item was brought forward to the beginning of the meeting)

Neil Spooner completed his Declaration of Acceptance of Office to complete the process of his co-option to the position of Parish Councillor

02/04/17 No declarations of personal or pecuniary interests or requests for dispensations were received from Members as to any items to be discussed.

03/04/17 **Reports:**

A: County Councillor's Report: Apologies received from Cllr. J. Street

B: Borough Councillor's Report: Apologies were received from Cllr. S. Helliwell and Cllr. Perkins attended to give a brief Report. He advised the Parish Council that an operator has made enquiries about running a horse and carriage in the village but he didn't know any further details and advised he will keep the Council up to date. Cllr. Topping asked if he had any information on the devolution of services to Parish Councils. Cllr. Perkins replied that it is not known which services it will be or what the process is however he is due to see Andrew Bingham in a couple of days and he will make some enquiries.

(Cllr. Perkins left the meeting)

C: Police Report: not present. However, the clerk reported that she has received an email in response to her letters, and that PCSO Steven Rogers is going to call to discuss the participation of the Police at Parish Council meetings.

04/04/17 **Public Participation:** No members of the public were present

05/04/17 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 30th March 2017 were considered. The Minutes were then approved and the Chair signed them as a true and accurate record of that meeting, (prop BM, sec PD, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/04/17 **Correspondence & DALC Circulars:**

A: Resolved to note the following correspondence, received and pre-circulated to Members by email, unless otherwise indicated: -

- i) Email from Joyce Haldane thanking the people who keep the village looking lovely.
- ii) Hope Valley Meeting – agenda and minutes.
- iii) Westminster Briefing – Women in Local Government.
- iv) Kerry Towers – request for questions for the PCC.
- v) PDNPA – Planning Committee – 07/04/17.
- vi) DALC Circular 05/2017.
- vii) Groundwork – Tesco Bags of Help.
- viii) PDNPA – North Lees Hall – available to rent.
- ix) Louise Needham – Duke of Edinburgh Event Notification.
- x) PPPF – E Government.
- xi) Stephen Mansfield – Websites compliant with Transparency.
- xii) DCC - Workshop at Derbyshire Eco Centre on the History and Mystery of Public Rights of Way.
- xiii) DCC – Step Up Beat Hate Campaign Poster (Noticeboard).
- xiv) Notice of Election – 4th May (Noticeboard).
- xv) PPPF – minutes from 24/04/17
- xvi) DALC 06/2017 – Resolved Cllr. Darlington to look into the Village of the Year

xvii)HPBC – Open space, sport and recreation study – Resolved Cllr. Darlington to complete

07/04/17 **Finance:**

A: The Council's monetary assets are: National Westminster Bank Current Account £7743.48 and National Savings Investment Account £24,187.40. The Chair will examine, approve and sign the bank reconciliation and latest current account statement when the end of year accounts are complete.

B: Resolved to pay the following invoiced items by cheque (prop BM, sec JB, unan):

- i) Clerk's salary, use of home allowance and expenses, 30/03/17 – 27/04/17 - £290.86
- ii) Castleton Village Hall, room hire - £18.00
- iii) Peter Outram, ground maintenance for April, includes 6 additional hours, 4 in the Burial Ground and 2 in the Market Place for clearing up after the winter months - £403.00
- iv) Peak Park Parishes Forum – Annual Subscription - £12.00
- v) Jon Haddock, printing of Peveril Post - £181.76
- vi) G. Middleton-Taylor, plants for planters in the village (Care for Castleton) - £71.94
- vii) Zurich Municipal, renewal of the Parish Council's insurance policy - £547.09 (see 07/04/17 F)

C: Resolved to note the following income and receipts of the Council:

- i) Castleton Playing Fields, half of cost of valuation of land - £158.58
- ii) Three Roofs Café – Rent (received 20/03/17) - £360.00
- iii) NG & P Sidebottom – Rent – The Poor Piece (received 27/03/17) - £500.00

D: The clerk reported the end of year accounts aren't quite ready yet but will be completed for the Internal Auditor on Tuesday. It was agreed that the accounts will be presented to the Chairman and Vice Chairman prior to the next meeting.

E: Resolved to make a donation to the Hope Valley First Responders to enable them to use the Village Hall for 90 minutes, once a month for a 12 month period, to do the training that is necessary for them to carry out the important role they have. The clerk to notify the Village Hall Committee that invoices are to come to the Parish Council.

F: Resolved to renew the policy with Zurich for the next 12 months.

08/04/17 **Council Matters:**

- B) The List of Meetings and Invitations was discussed and the date for Parishes Day on Saturday 30th September was noted.
- C) A discussion was had around the information that the Parish Council has to display on the website and what is currently there. The clerk advised that currently details of the Councillors are in two places and these could perhaps be amalgamated and also updated. Details of any land owned by the Parish Council also needs to be available and details of the Accounts for 2016/17 and relevant notices are due to be posted shortly. There is already a link to PDNPA planning site so the tab for planning applications could either be used for something else or removed. It was agreed that the clerk will speak to Val about this.
- D) It was agreed that Nigel and Brian will meet Ruth McCullough on Friday 5th May. The clerk will email Ruth and copy Brian and Nigel into the email enabling Ruth to liaise directly with them.

09/04/17 **Condition of Village:**

- A) Cllr Topping advised there were no updates on the Proposed Traffic Regulation Order
- B) Following a discussion around the issues with road safety including problems with speeding and HGVs, it was agreed that the clerk will write to DCC to ask if better signs can be erected warning HGVs and other large vehicles that there is no exit from the Hope Valley through Castleton.
- C) There were a couple of matters raised. Cllr. Topping advised that the Playing Fields Committee have produced their First Annual Report and Accounts. He has also been given a quote to mend the noticeboard outside the toilets, this will be added to the agenda for May. It was also noted that the new sign on The Castle looks much better as it now has a picture of Peveril Castle again.

10/04/17 **Planning:**

A: The following applications were discussed and the clerk instructed to report the Council's views to PDNPA:-

- i) NP/HPK/0317/0262 – Hollowford Training Centre, Robinlands Lane, Castleton – Two educational interpretation panels that will be sited in the grounds of the centre. Resolved the clerk to advise no objections.

B: There were no planning decisions to note.

C: In an item additional to the agenda the clerk was asked to contact Planning to ask for the regulations around hanging signs.

11/04/17 **Items for Parish Magazine/Peveril Post:**

A report will be done for the Parish Magazine and a copy sent to Cllr. Darlington.

Meeting closed 9.05pm.