

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 28th JULY 2016, CASTLETON VILLAGE HALL

In attendance: Cllr. N. Fisher (Chair), Cllr. N. Topping, Cllr. P. Dale and Cllr. B. Moorhouse.

Meeting commenced 7.00pm.

01/07/16 Apologies were received from Cllr. N. Garrow and Cllr. J. Bradley.

02/07/16 Cllr. Moorhouse declared an interest in Item no. 06/07/16 B regarding correspondence received concerning The Hidden Teashop and Cllr. Topping declared an interest in the planning application for Spital House under Item no. 10/07/16 Aiii) on the agenda.

03/07/16 **Reports:**

A: County Councillor's Report: not present.

B: Borough Councillor's Report: not present.

C: Police Report: not present.

04/07/16 **Public Participation:**

There were no members of the public present.

05/07/16 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 30th June 2016 were considered. The Minutes were then approved (Prop. BM, Sec. NT, unan.) and the Chair signed them as a true and accurate record of that meeting;

B: There were no matters to discuss relating to the minutes of the last meeting.

06/07/16 **Correspondence & DALC Circulars:**

A: Miscellaneous items have been received and pre-circulated to Councillors by e-mail including DALC Circulars No.s 11, 12 and 13, NHS Consultation Care Closer to Home, DALC request for Tender and Procurement template, HPBC – launches collection of small electrical item, DALC – advert for Chief Officer, The Parish Noticeboard Company – Offers, HMRC Business Help, Hope Valley Meeting Notes, PDNPA – invite to Planning Policy Information Event on 01/09/16, Peak Park Parishes Forum – notification of Parishes Day 24/09/16, High Peak CVS Small Group Project July 2016 Newsletter,

B: (Cllr. Moorhouse left the room) The council discussed an email received from a gentleman, who has recently visited the The Hidden Teashop and Bistro. He had various concerns regarding the establishment and felt that the Parish Council should be aware of them. It was agreed that his email would be forwarded to the Environmental Health Department at HPBC and that an email be sent to Mr Wallis thanking him for letting us know about his concerns and suggesting he also contacts HPBC (prop. NT, sec. PD, unan.)

07/07/16 **Finance:**

A: The Council's monetary assets are: National Westminster Bank Current Account £8121.66 and National Savings Investment Account £24,042.94. The Chair examined, approved and signed the bank reconciliation and latest current account statement.

B: Payment by cheque of the following invoiced items was approved and instructed (Prop. BM, Sec. PD, unan.):

i) Castleton Village Hall £18.00

ii) Clerk's salary, use of home allowance and expenses, 30/06/16 to 27/07/16 - £298.53

iii) Peter Outram – grass cutting/maintenance - £612.00

C: Income and receipts of the Council were noted as follows:

i) J E Nouch – Interment of Leonard Edwin Spencer - £50.00

ii) R W Percival – Memorial for Pauline Payne - £50.00

iii) Castleton Methodist Church – Sponsorship for Peveril Post - £25.00

iv) A refund of £109.00 was received at the meeting, from the money that was paid to help pay for the Queen's birthday Celebrations. This included £25.00 from the WI who bought the left over jars of tea and coffee. There was a thank you card included from Nona Holwell, on behalf of the residents of Castleton, to thank the Parish Council for funding the party, a "Right Royal Do".

D: The clerk has contacted Cllr. Helliwell regards applying for funding to further support the Village Hall Committee and it would appear that the grounds for applying for the grant do not meet the eligibility criteria. Cllr. Helliwell also advised that there was not much of the fund remaining. She advised the clerk to look at the guidance on the HPBC website, which has been done and confirms that this is correct. Following a discussion, it was resolved that Cllr. Dale and Cllr. Topping will feedback this to the Village Hall Committee and raise the issue of promoting the Village Hall.

08/07/16 **Council Matters:**

Ai) Following the meeting between Cllr. Garrow, Cllr. Topping and Peter Outram there was a discussion around the best way of dealing with the issues raised by Peter. Resolved the following actions to be carried out. Cllr. Fisher to be the nominated Councillor to look after the burial ground, Cllr. Dale to speak to Mr and Mrs Driver to ask if they would be happy to empty a bin if one was bought for the burial ground. Cllr. Fisher to contact the people who cut down the trees in the burial ground last time to see if they would be willing to do it again and get an estimate for the cost. Cllr. Dale to speak to Ted Parker regarding the removal of grass cuttings/soil, again to see if he would be able to do this work and to obtain an estimate of cost (prop. NT, sec. NF, unan.). There are also some issues with the graves sinking and what can be done about this. Cllr. Dale has also spoken to the two residents who, on a voluntary basis look after the green area at Goosehill and they would like to continue with this but would like a letter from the Parish Council giving them permission. It was agreed that permission was granted previously and as it had not been rescinded another letter could be sent (prop. NF, sec. PD, unan.). Cllr. Fisher will notify Peter Outram of the above actions.

ii)The clerk has now completed her 3 month probationary period and it was agreed that the position now be made permanent (prop. BM ,sec. PD, unan.). It was then discussed if it would be beneficial to the council for the clerk to complete the Certificate in Local Council Administration, the costs for which are £250 for the training with DALC and £250 for Registration and it was agreed that the clerk will complete this training (prop. NF, sec. PD, unan.).

09/07/16 **Condition of Village:**

Ai) The clerk has received an email from Cllr. Helliwell regarding replacement of the bin on Spital Bridge advising that it will be replaced. An email has been circulated to Councillors asking for confirmation of the siting of the bin and the response confirming agreement has been returned to Cllr. Helliwell. Cllr. Topping advised that the bin has now been replaced.

ii)Cllr. Moorhouse has noticed that some of the bins in the village are being ransacked by jackdaws and this is leading to mess being strewn all over the pavements. He has seen a device that would deter them from going in the bins which is a metal bar with chains hanging from it which is placed across the openings. There are four bins where this is a particular problem, two outside Peveril Stores and two in the Market Place. Cllr. Moorhouse will look into the cost of either buying or getting these made.

iii)Cllr. Moorhouse has been advised that a suitable material for mending the Noticeboard is fibreboard and if this is then varnished it should be hard wearing whilst at the same time being easy to push pins into to fasten notices. Resolved Cllr. Moorhouse to purchase the necessary amount to mend the Noticeboard (prop. NT, sec. PD, unan.). With regards to the Noticeboard outside the Village Hall, Cllr. Topping has asked two local tradesmen for quotes and not heard anything back yet so he has one more person to try.

iv)The Council has received several Rights of Way reports from David Sissons, Public Rights of Way Inspector, Peak and Northern Footpath Society. These repairs are the responsibility of DCC and as the email has been sent to them no further action needed.

10/07/16 **Planning:**

A: i)NP/HPK/0716/0633 – Bean Hill Farm, Market Place, Castleton – Listed Building Consent, barn to residential self contained holiday let. Resolved there are no objections (prop. BM, sec. NT, unan.)

ii)NP/HPK/0716/0657 – Stones Bottom, The Stones, Castleton – Retrospective planning consent for change of use from store to retail shop and light workshop including alteration to door and shop sign. Resolved there are no objections (prop. NF, sec. PD, unan.)

iii)(Cllr. Topping left the room) NP/HPK/0716/0595 – Spital House, How Lane, Castleton – Extension and remodelling of lower ground floor and rear extension. Resolved the Council to object on the following grounds. The layout and density of buildings, it will have an overbearing presence near a common boundary that is to the detriment of the neighbours, there will also be a loss of light and privacy to the neighbours.

B: No further applications have been received.

C: The clerk reported the following planning decision notice:-

i)NP/HPK/0416/0329 – The Cottage, Burrows Fold, Back Street, Castleton – single storey porch at front of building – permission has been granted with various conditions.

D: No response from John Scott regarding site meeting at Tilly's Tea Rooms, therefore the clerk will chase this up.

11/07/16 **Items for Peveril Post:**

Nothing at the present time, although it was commented on that the Council will try and submit more items. Cllr. Dale also reported that the level of sponsorship is lower than usual at the present time but actions are being taken to rectify this.

Meeting closed 9.05pm.