

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 29th MARCH 2018, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 26th April 2018.

Signed Chair of meeting

In attendance: Cllr. N. Fisher, Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse, Cllr. J. Bradley and Cllr. A. Darlington.

Also present: Clerk – Mrs L. Gibbs and 1 resident.

Meeting commenced 7.00pm.

01/03/18 Resolved to accept apologies from Cllr. N. Spooner.

02/03/18 No declarations of personal or pecuniary interests or requests for dispensations were received from members as to any items to be discussed.

03/03/18 **Reports:**

A: County Councillor's Report: not present, apologies received.

B: Borough Councillor's Report: Cllr. Helliwell advised that the new Parking Permits issued by HPBC for their car parks have been distributed with the new Council Tax bills, information has been sent out regarding funding for World War 1 centenary celebrations and that the Octagon in Buxton is due to re-open in May. The issue of road closures due to cycle races was raised and this is being looked at by the Hope Valley Parishes Forum.

C: Police Report: not present.

04/03/18 **Public Participation:**

At the request of the Chairman, a resident attended to give some advice on the purchase of a laptop.

05/03/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 21st February 2018 were considered. The Minutes were then approved and the Chair signed them as a true and accurate record of that meeting (prop PD, sec NT, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/03/17 **Correspondence & DALC Circulars:**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) PDNPA – reminder regarding training
- ii) Civic Voice – War Memorial News
- iii) HPBC – GDPR training to be held on 14/05/18
- iv) HPBC – new date for Code of Conduct Refresher training – 24/04/18
- v) DCC – Mobile Library routes
- vi) PPPF – Last chance to have your say in shaping the Peak
- vii) PDNPA – Planning and Compulsory Purchase Act 2004
- viii) Staffordshire Moorlands – Agenda for the Development Committee to be held 19/03/18
- ix) HPBC – World War 1 Grant Fund
- x) Staffordshire Moorlands – Update Sheet to the agenda for the Development Committee

- xi) DCC – Derbyshire and Derby Minerals Local Plan – Spring 2018 Consultation
- xii) HPBC – Eroica Britannia – Sunday 17th June
- xiii) DCC – Invite to Parish and Town Council Liaison Forum – Thursday 3rd May
- xiv) DCC – Live Life Better Derbyshire
- xv) DCC – NHS National Diabetes Prevention Programme – Healthier You (Noticeboard)
- xvi) PDNPA – Planning presentations from training held on 21st March

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Circular 04/2018

07/03/18

Finance:

A: The Council's monetary assets are: National Westminster Bank Current Account £10475.56 (£9607.21 after transactions below) and National Savings Investment Account £24,301.38. The Chair examined, approved and signed the bank reconciliation and latest current account statement.

B: Resolved to pay the following invoiced items by cheque (prop BM, sec JB, unan):

- i) Clerk's salary, use of home allowance and expenses, 22/02/18 – 28/03/18 - £314.69
- ii) Castleton Village Hall, Room hire – February meeting - £18.00
- iii) DALC, annual subscription - £205.66
- iv) Markovitz Ltd, stone for repairs to Dirty Lane - £315.00
- v) Mr G Middleton-Taylor, Care 4 Castleton, under S.137 - £25.00
- vi) S Glennerster, work on Dirty Lane - £150.00

C: Resolved to note the following income and receipts of the Council:

- i) Mr J. N. Rowland, rent - £60.00
- ii) R. W. Percival, additional inscription for Tom Eyre - £10.00
- iii) J. E. Nutch, interment of Kate Rookes - £90.00

- D:i) Resolved the rent for chair and table space outside Three Roofs Café for 2018/19, to remain at £30 per month, to be paid in one lump sum of £360.00 prior to the end of April 2018.
- ii) Resolved the rent for land at the back of the Burial Ground to remain at £60 per annum for 2018/19.
- iii) Resolved to note the tenancy/rent for the Poor Piece remains the same.

E: Resolved to ask John Marriott to act as Internal Auditor for the 2017/18 Accounts.

F: Resolved to note that due to an administrative error the amount approved by HPBC for the 2018/19 Precept is higher than that proposed by the Parish Council.

08/03/18

Council Matters:

- A) Resolved to note Cllr Darlington to attend the GDPR training being offered by HPBC on 14/05/18.
- B) Resolved the clerk to start an audit of documents held, update the relevant policies and both clerk and councillors to attend training.
- C) It was agreed to ask Steve Hayes to look into a suitable laptop for the Parish Council and provide a recommendation.
- D) Following consultation with the relevant parties, it was agreed that it was not beneficial to anyone concerned to have internet access in the Village Hall.
- E) Resolved to agree to the additional inscription requested for Tom Joseph Eyre.
- F) The request received from M. Sanderson for a memorial bench or plaque for her father, was considered and the clerk was asked to refer her to the National Trust and HPBC as it was not within the Parish Council's remit to grant this request.
- G) With regards to the request received for an amateur cycling race to pass through Castleton, the clerk was asked to reply stating the Parish Council's disappointment that they were only being

consulted after the road closure had been granted by HPBC.

09/03/18

Condition of Village:

- A) Resolved Cllr. Bradley to ask new local contractor to fill the grit bin on Hollowford Road.
- B) The outstanding maintenance work was discussed and the clerk will chase up outstanding quotes and contact the new contractors suggested.
- C) Work has been completed on Dirty Lane and an invoice produce to submit to DCC to claim the grant available under the Rights of Way Minor Maintenance Agreement.
- D) Possible uses for the Rights of Way Minor Maintenance Agreement 2018/19 were discussed and it was agreed that Cllr. Darlington will progress this.
- E) Resolved to note that DCC are planning to have 2 boarding points in the bus station to improve bus stop accessibility.
- F) It was agreed that Cllr. Topping will consult with DCC over the removal of the damaged parking meters.
- G) It was agreed that Cllr. Topping will talk to the National Trust about potentially using the Town Ditch in a way to benefit the community, as this is a piece of land that is positioned in the centre of the village.
- H) There were no additional items requiring noting and urgent discussion.

10/03/18

Planning:

A: The following applications were discussed and the clerk instructed to report the Council's views to PDNPA:-

- i) NP/HPK/0318/0212 – Land off new road off Buxton Road, Castleton – proposed replacement agricultural building to house and feed young livestock. Resolved to object on the grounds that the building is too big and overbearing and will have too great an impact on this area of land.

B: Resolved to note the following planning decision notice, as notified by PDNPA:

- i) NP/HPK/1217/1288 – Wren Cottage, 3 Mill Court, Mill Bridge, Castleton – Proposed internal alterations and side extension. GRANTED
- ii) NP/HPK/0118/0028 – Cinnamon Croft, Back Street, Castleton – Proposed conservatory. GRANTED

C: It was agreed to delay discussing the response received from John Scott regarding the Parish Councils concerns about the number of holiday homes until the meeting in April.

11/03/18

Items for Parish Magazine/Peveril Post: Notes to be produced by the clerk.

Meeting closed 9.55pm.