

## CASTLETON PARISH COUNCIL

### MINUTES OF ORDINARY MEETING: 29th SEPTEMBER 2016, CASTLETON VILLAGE HALL

In attendance: Cllr. N. Fisher (Chair), Cllr. N. Topping, Cllr. P. Dale, Cllr. Garrow, Cllr. Bradley and Cllr. B. Moorhouse.

Also present were Clerk – Mrs L. Gibbs, John Scott from PDNPA and 1 resident.

Meeting commenced 7.00pm.

01/09/16 There were no apologies were received.

02/09/16 No declarations of personal or pecuniary interests or requests for dispensations were received from Members as to any items to be discussed.

03/09/16 **Reports:**

A: County Councillor's Report: not present.

B: Borough Councillor's Report: not present, apologies received.

C: Police Report: not present.

07/09/16 D: John Scott, Director of Planning and Conservation, Peak District National Park Authority, attended the meeting and this item was brought to the beginning of the agenda. Cllr. Fisher started the discussion by asking Mr Scott for his views on the proposed changes to parking restrictions/charges. Mr Scott explained that PDNPA had submitted a holding objection and that the matter was to be discussed by the planning committee on 14/10/16. This is a public meeting and the papers will be issued a week beforehand on their website. The subject of A boards was also discussed and Mr Scott will ask his Enforcement Manager, Andrew Cook to look into the situation in Castleton. The conversation then moved on to retrospective planning applications and Mr Scott explained that he has a well resourced team of enforcement officers and that this in itself will lead to a higher number of these types of planning applications. He stressed that it is important that if anyone suspects that any building/alterations are being done without the correct permissions that they notify PDNPA and the issue will be looked into, all contacts being completely confidential. He then advised that PDNPA hold training sessions to help individuals like Parish Councillors and that we will be notified when the next ones are arranged.

*(Mr Scott left the meeting)*

04/09/16 **Public Participation:**

There was one resident present, Paul Borland from the Playing Fields Management Committee. A document has already been circulated to the Councillors which includes a request for some financial support, but as it was received too late to be included on the agenda for this meeting it will be considered in October. Mr Borland attended to run through the document and to answer any questions the councillors might have.

*(Mr Borland left the meeting)*

05/09/16 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 28<sup>th</sup> July 2016 were considered. The Minutes were then approved (Prop.BM , Sec.NT , unan.) and the Chair signed them as a true and accurate record of that meeting;

B: There were no matters to discuss relating to the minutes of this meeting.

C: The Minutes of the Extraordinary Parish Council meeting held on 25<sup>th</sup> August 2016 were considered. The Minutes were then approved (Prop.NT , Sec.NG , unan.) and the Chair signed them as a true and accurate record of that meeting;

D: There were no matters to discuss relating to the minutes of this meeting.

06/09/16 **Proposed Traffic Regulation Order**

Cllr. Fisher updated the meeting with recent events including the letter from HPBC to DCC that he recently circulated and a request to help from Charles Lawley from the Liberal Democrats who subsequently sent a flyer to residents with a petition on the back and a request to return it. A document has been drafted detailing all the objections and sent to all parties including HBPC and PDNPA suggesting a joint effort. Advice has also been sought from these organisations on how this fight can be best presented but no response received as yet. The clerk reported that she has received a letter from Andrew Bingham giving an update of the situation and advising of his continued support. It was agreed that Cllr. Fisher will ask Charles Lawley to send the 180 flyers that have been signed and returned to Mike Ashworth, continuing on from this the Council has produced it's own petition, at a cost of £35 plus VAT, that will be placed in local shops and businesses. The clerk will write to Andrew Bingham to thank him for his continued support and ask if he can help with obtaining the information we have requested on numerous occasions from DCC and a letter will be written to Mike Ashworth by Cllr. Fisher and Cllr. Topping reiterating the Council's objections (prop. BM, sec. PD, unan.).

- 07/09/16 **Planning:**  
 A: i)NP/HPK/0916/0860 – Losehill Caravan Club Site, How Lane, Castleton – re-align 48 pitches, add stone chippings to 3 pitches, install fully serviced facilities to 12 pitches, re-position 1 window and 1 door around the toilet block building and install a new motor van waste point with the removal of 1 pitch. Resolved: the clerk to notify PDNPA that there are no objections (prop NT, sec. BM, unan.)  
 B: There were no further applications received after publication of the agenda.  
 C: The clerk reported on the following planning decision notice:-  
 i)NP/HPK/0516/0456 – Peveril House, Mill Bridge, Castleton – Change of Use from office to holiday – Granted.
- 08/09/16 **Correspondence & DALC Circulars:**  
 A: Miscellaneous items have been received and pre-circulated to Councillors by e-mail including DALC Circulars No.s 14 and 15, AGM and Annual Executive Committee, HPBC – Agendas for Development Control Meeting 08/08/16 and 03/10/16, next meeting of Councils Executive notification, Parish Forum 21/10/16, PDNPA – Planning Committee 12/08/16, Development Management Policies Information, Neighbourhood Planning Champion, Press Release re. shooting of peregrine falcon, Press Release re. invite to businesses to be better and greener, DCC – Movement of Chesterfield Borough Council to Sheffield City Region, Snow Warden Scheme, Road closure – Back Street 22/10/16 to 30/10/16, Parish and Town Liaison Forum 31/10/16, external venue hire, letter re. attachment of seasonal decorations to lamp posts etc. Tesco/Groundwork Bags of Help Funding, Hope Valley Meeting Minutes/Reminder, Invite to Salute to the Somme.  
 B:i) The email received from a resident regarding issues with the car park was considered, however as the Parish Council don't have any control over it or the staff, there is no action that the councillors considered it would be appropriate to take (prop. JB, sec. NG, unan.)  
 ii) This matter to be dealt with under 10/09/16 Aii.  
 iii)The letter regarding the Community Payback Scheme run by Derbyshire, Leicestershire, Nottinghamshire & Rutland Community Rehabilitation Company, which helps find work placements for offenders was considered and it was agreed the clerk will write to them and suggest that clearing the verges on Hollowford Lane might be suitable and Cllr. Dale will act as liaison (prop. NF, sec. PD, unan.).
- 09/09/16 **Finance:**  
 A: The Council's monetary assets are: National Westminster Bank Current Account £6783.13 and National Savings Investment Account £24,042.94. The Chair examined, approved and signed the bank reconciliation and latest current account statement.  
 B: Payment by cheque of the following invoiced items was approved and instructed (Prop. BM, Sec. JB, unan.):
- Castleton Village Hall - £18.00
  - Clerk's salary, use of home allowance and expenses, 28/07/16-24/08/16 - £286.35
  - Clerk's salary, use of home allowance and expenses, 25/08/16 – 28/09/16 - £284.81
  - Peter Outram – maintenance – August - £612.00
  - Peter Outram – maintenance – September - £348.00
- C: There were no income and receipts of the Council.  
 D: The clerk reported that the accounts have now been returned by the external auditor, Grant Thornton, complete with certificate. One point to note is that it needs to be clearer in the minutes the order in which the Annual Governance Statement and the Accounting Statement were considered and approved.
- 10/09/16 **Council Matters:**  
 Ai) The Chairman advised that he has advised Peter Outram that 2 volunteers are going to help with keeping the borders around Goosehill Green tidy. He has also obtained a quote for £300.00 for pruning the trees in the burial ground. Cllr. Dale will speak to a contractor from Hope who might also be able to do this work.  
 ii) The clerk has received a letter from the occupier of Goosehill Cottage to say that the land at the back of the property, which she thinks belongs to the Parish Council, is in need of some maintenance. It was agreed that Cllr. Dale will visit the resident to discuss and look at the papers she has that show she doesn't own the land (prop. NT, sec. JB, unan.).  
 iii)Cllr. Dale was concerned about the number of emails that were being passed through the village website, however these emails are being replied to by Councillors and the clerk and hopefully not causing too much extra work for Val.  
 iv) Cllr. Dale thought that the village hall was being used by another party on 27/10/16 and therefore wanted to discuss moving the meeting or using a different venue. She will check this with Sue.  
 v) In an item additional to the agenda Cllr. Garrow announced that he would be standing down from the Parish Council and October will be his last meeting.
- 11/09/16 **Condition of Village:**  
 Ai)Cllr. Moorhouse reported that the device that deters birds from going into the bins, which is a metal bar with chains hanging from it, which is placed across the openings, can only be made not purchased. He will therefore make some enquiries about getting a sample made.  
 ii)Cllr. Moorhouse has sourced the fibreboard to mend the noticeboard and will be acting on this.  
 B: There was nothing raised.
- 12/09/16 **Items for Peveril Post:** Nothing at the present time.

**Meeting closed 9.50pm.**