

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 26th APRIL 2018, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 28th June 2018.

Signed Chair of meeting

In attendance: Cllr. N. Fisher, Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse, Cllr. N. Spooner and Cllr. A. Darlington.

Also present: Clerk – Mrs L. Gibbs and DCC Cllr. J. Perkins.

Meeting commenced 7.00pm.

01/04/18 Apologies received from Cllr. Bradley after the meeting.

02/04/18 No declarations of personal or pecuniary interests or requests for dispensations were received from members as to any items to be discussed.

03/04/18 **Reports:**

A: County Councillor's Report: DCC Cllr. J. Perkins advised the Councillors that he currently has some money that is to be distributed to projects that are beneficial to the whole community. He also reported that money is being spent on repairing the many pot holes. He was asked about the situation regarding removing the vandalised parking meters and he explained that a Traffic Regulation Order hasn't been submitted yet so until this has happened and a decision made they must remain in situ. He was also asked about the numerous road closures that are taking place.

B: Borough Councillor's Report: apologies received from HPBC Cllr. S. Helliwell.

C: Police Report: a report was relayed by the clerk to say work is being done with Smartwater regarding a largescale drive in the Hope Valley and they will be sending a representative to the Hope Valley meeting in June.

04/04/18 **Public Participation:**

No public were present.

05/04/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 29th March 2018 were considered. The Minutes were then approved and the Chair signed them as a true and accurate record of that meeting (prop BM, sec NT, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/04/18 **Correspondence & DALC Circulars:**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) Civic Voice – War Memorial News
- ii) DCC – discounted tickets for Eroica Britannia event (website)
- iii) DCC – letter regarding Library services
- iv) PPPF – PDNPA Management Plan response
- v) DCC – Temporary footpath closure – No. 31
- vi) HPBC – PDNP Management Plan
- vii) Hope Valley Meeting notes

- viii) Staffordshire Moorlands – Community Select Committee plus supplement
- ix) HPBC – Parish Forum – 23/04/18
- x) British Legion – Derbyshire “Lamp post poppies” campaign – **Resolved** to purchase 8 poppies to place in the Market Place (prop. PD, sec. AD, 5 in favour, 1 against).
- xi) HPBC – Code of Conduct Refresher training – 24/04/18
- xii) PDNPA – Planning Services Bulletin
- xiii) Various emails regarding concerns about the Great Ridge Event

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Circular 06/2018

07/04/18

Finance:

A: The Council’s monetary assets are:

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	0.00	0.00
Total Expenditure	1148.07	0.00
Balance	8959.14	24301.38
New Statement Balance 15/04/18	10390.87	
Less un-presented cheques	283.66	
Less this month’s payments	1148.07	
Available Balance 26/04/18	8959.14	

The Chair examined, approved and signed the bank reconciliation and latest current account statement.

B: Resolved to pay the following invoiced items by cheque (prop NT, sec BM, unan):

- i) Clerk’s salary, use of home allowance and expenses, 29/03/18 – 25/04/18 - £290.86
- ii) Castleton Village Hall, Room hire – March meeting - £18.00
- iii) J. S. Marriott & Co., fees for internal audit - £90.00
- iv) Miss Landscape, grounds maintenance - £375.00
- v) Came & Company, insurance £374.21 (agreed in 07/04/18 I)

C: Resolved to note the following income and receipts of the Council:

- i) NG & P Sidebottom, rent for the Poor Piece - £500.00 (received prior to 31/03/18)

D: Resolved to accept the final accounts for the 2017/18 financial year (prop NT, sec BM, unan)

E: Resolved to accept the internal auditors report on the 2017/18 Accounts.

F: The Certificate of Exemption in the Annual Governance and Accountability Return 2017/18 Part 2, was completed and signed by the clerk and the Chairman.

G: The Annual Governance Statement 2017/18 was completed, approved and signed by the Chairman and the clerk.

H: The Accounting Statements 2017/18 were approved and signed by the Chairman (already signed by the clerk).

I: It was agreed to accept the Insurance quote provided by Came & Company with Inspire at a total cost of £374.21.

J: Following a discussion it was agreed to offer Castleton Playing Fields Committee a donation of £700.00, towards their legal fees incurred obtaining a new lease. This will be paid when the final Invoice is paid.

08/04/18

Council Matters:

- A) Resolved to note there were no meetings or invitations with other official bodies to discuss.
- B) The clerk reported that the GDPR training course she is booked on has been delayed until 03/05/18.
- C) A quote has been supplied for a suitable laptop for the Parish Council and it was agreed to proceed with the purchase (prop BM, sec NT, unan.)
- D) The response received from the Head of Planning at PDNPA, regarding the Parish Council's concerns about the number of holiday homes in the village, was discussed and it was agreed that the clerk will thank him for his response and advise him that the Council is not planning any further action at the present time.
- E) The Parish Council was advised that local library services would not be affected by the recent cuts.
- F) The Parish meeting will start at 7.00pm on 31st May, with the Annual Parish Council meeting following straight after.

09/04/18

Condition of Village:

- A) No further action to be taken by the Parish Council regarding the flooding at the YHA entrance as there are contractors working on the site.
- B) Work has started chasing up the outstanding maintenance work. There were also some jobs highlighted in the Burial Ground.
- C) Discussions have taken place with the landowner and PDNPA who have agreed to match fund the Rights of Way Minor Maintenance Agreement grant. It was agreed to proceed with the work while the weather is better in the summer months following confirmation that the grant will be awarded for 2018/19.
- D) This matter was discussed earlier in the evening with DCC Cllr. Perkins and it was agreed that Cllr. Topping will keep in contact with DCC regarding this matter.
- E) National Trust have asked the Parish Council to explain the ideas they have for using the area of the Town Ditch in the centre of the village. It was agreed that Cllr. Topping will reply explaining some of the ideas.
- F) The children's play area at the playing fields was discussed and it was agreed to reply to the committee that due to the lack of use a general tidy up and minimal spend would seem to be appropriate at this time.
- G) Cllr. Dale requested that a thank you to the members of Care4Castleton for the hard work they do be noted. Cllr. Spooner brought to the attention of the other Councillors the poor state of the bus timetable in the bus station.

10/04/18

Planning:

A: Resolved to note there were no planning applications, as notified by PDNPA, to discuss.

B: Resolved to note there were no planning decision notices, as notified by PDNPA, to report.

11/04/18

Items for Parish Magazine/Peveril Post: Notes to be produced by the clerk.

Meeting closed 9.34pm.