

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 26th JULY 2018, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 30th August 2018.

Signed Chair of meeting

In attendance: Cllr. N. Fisher (Chair), Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse and Cllr. A. Darlington.

Also present: Clerk – Mrs L. Gibbs and DCC Cllr. J. Perkins.

Meeting commenced 7.00pm.

01/07/18 Apologies received from Cllr. N. Spooner and Cllr. J. Bradley.

02/07/18 Cllr Darlington declared a personal interest in item 09/07/18 A, Planning Application No. NP/HPK/0718/0611 (received after the agenda was issued, available on the PDNPA website).

03/07/18 **Reports:**

A: County Councillor's Report: DCC Cllr. J. Perkins advised that £1400 had been donated to the Playing Fields Committee. He also added that the vandalised parking meters will be removed at sometime in the next 12 months and that because a culvert has collapsed in Chapel access for lorries is restricted and a diversion is in place.

B: Borough Councillor's Report: apologies received from Cllr. S. Helliwell.

C: Police Report: There was concern raised about the number of break ins that have occurred recently and it was agreed to write to the Police and Crime Commissioner about this and the limited action taken due to staffing levels.

04/07/18 **Public Participation:**

No public were present.

05/07/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 28th June 2018 were considered. The Minutes were then approved, and the Chair signed them as a true and accurate record of that meeting (prop NT, sec BM, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/07/18 **Finance:**

A: The Council's monetary assets are:

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	9113.29	0.00
Total Expenditure	6418.95	0.00
Balance	12801.55	24301.38
New Statement Balance 13/07/18	14289.01	
Less un-presented cheques	501.95	
Less this month's payments	995.51	
Plus this month's receipts	10.00	
Available Balance 26/07/18	12801.55	

The Chair examined, approved and signed the bank reconciliation and latest current account statement.

- B: Resolved to pay the following invoiced items by cheque, except for item iv (prop BM, sec NT, unan):
- i) Clerk's salary, use of home allowance and expenses, 28/06/18 – 25/07/18 - £333.40
 - ii) Castleton Village Hall, Room hire – June meeting - £18.00
 - iii) Miss Landscape, grounds maintenance – amount £269.44
 - iv) Playing Fields Committee, contribution to legal fees as agreed in 07/04/18J, under S.137 on production of final invoice - £700.00. Resolved to remind the Playing Fields Committee that payment is to be made on production of the final invoice, not the interim invoice provided.
 - v) Community Heartbeat, purchase of defibrillation electrodes - £73.00
 - vi) Mr G Middleton-Taylor, Care4Castleton, plants - £141.67
 - vii) Mr J Haddock, printing of the Peveril Post - £160.00
- C: The invoice for printing the Peveril Post has already been received, therefore cheque authorised in 06/07/18 B vii.
- D: Resolved to note the following income and receipts of the Council:
- i) R. Percival, additional inscription for Jose Sidebottom, Grave 55 - £10.00
- E: Following a discussion it was agreed to delay the decision on making a donation towards the grass cutting of the playing fields. The clerk will invite members of the Committee to the next meeting and request further information on the Playing Fields Committee accounts.
- F: Various ideas for the Reserve Fund were discussed including traffic calming measures and smartwater. The clerk was asked to contact DCC about gathering information on the number of vehicles and the speed they are travelling at. She will also speak to the contractors regarding the work that needs doing on the trees. Discussions will continue at the meeting in August.

07/07/18

Council Matters:

- A) The following matters regarding the Burial Ground were discussed:
- i) The review of the fee for the burial of ashes is to be discussed at the meeting in August.
 - ii) A notice has been produced for the compost bin to help prevent items being disposed of incorrectly.
 - iii) J E Nouch have offered to supply the plaques for the unmarked graves free of charge. The clerk will write to accept this offer.
 - iv) A sign has also been produced for the water butt to ask people to ensure the tap is turned off.
 - v) The contract with HPBC was agreed and signed, for the bin for the Burial Ground.
 - vi) The gates to the Burial Ground have been repaired by Roger Thorpe. The Parish Council would like to thank him for doing this and the clerk was asked to write expressing their gratitude.
 - vii) The application for an additional inscription received from R. Percival, for Jose Sidebottom was agreed.
- B) The annual service of the defibrillator has been carried out and the pads replaced. The battery will need to be replaced later this year, at a cost of £225 plus VAT. The clerk will put this on the agenda for October to be replaced in November.
- C) Disposal of the old lawn mower was discussed. Resolved to accept the offer of £35.00 received from Castleton Methodist Church (prop PD, sec AD, 4 in favour, 1 against).
- D) DCC has not sent out the paperwork regarding the Rights of Way Minor Maintenance Agreement and the clerk has chased up the payment from PDNPA.

08/07/18

Condition of Village:

- A) HPBC have replied to advise that only one collection per day per area is permitted and each person should be able to produce confirmation from Licensing Services that they have permission. Confirmation can also be gained directly from Licensing Services.
- B) Cllr. Topping has provided further information to the National Trust regarding the area of the Town Ditch in the centre of the Village being used as a children's play area.
- C) PDNPA have not yet sent a further reply to our enquiry about signs and litter that accompany events held in the village and surrounding area.
- D) There is no action that the Parish Council can take regarding replacing the "residents only parking" sign at the entrance to Weavings Avenue, as the Council does not have the authority to replace the wooden post and there is no right in law to stop people parking on the public highway.
- E) Although there were some concerns about it being the busiest time of year, it was agreed to ask the grounds maintenance contractor to varnish the bench around the tree in the Market Place (prop NT, sec BM, 3 in favour, 2 against).

09/07/18

Planning:

(Cllr. Darlington left the room)

A: The following applications were discussed and the clerk instructed to report the Council's views to PDNPA:-

- i) NP/HPK/0718/0611 – Dawnlea, Squires Lane, Castleton – Single storey side and rear extension with internal modifications. Resolved to comment with no objections.

B: Resolved to note there were no planning decision notices, as notified by PDNPA, to report.

10/07/18

Correspondence & DALC Circulars:

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) DCC – DCC Bus Strategy and Survey – Resolved Cllr. Darlington to complete
- ii) NALC Newsletter
- iii) Streetscape – Key Services Information day – 19th July
- iv) DCC – Water saving messages – Severn Trent – Resolved the clerk to put on the Noticeboard
- v) Police and Crime Commissioner – Listening to You Consultation
- vi) Civic Voice – War Memorial News
- vii) Civic Voice – Free Conference at Derby Museum and Art Gallery – First World War Memorial Program
- viii) NALC – Annual Conference
- ix) HPBC – World War 1 Grant Fund
- x) HPBC – Development Control Committee agenda for 16th July and update sheet
- xi) PDNPA – Grant funding opportunities – Resolved the clerk to put on the website
- xii) HPBC – Minutes for the Executive, held on 21st June

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Circular 09/2018
- ii) Joint Fire and Police Open day on 4th August

11/07/18

Items for Parish Magazine/Peveril Post: Notes to be produced by the clerk.

Meeting closed 9.07pm.