

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 28th JUNE 2018, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 26th July 2018.

Signed Chair of meeting

In attendance: Cllr. N. Fisher (Chair), Cllr. N. Topping, Cllr. P. Dale (left at 8.00pm), Cllr. B. Moorhouse and Cllr. A. Darlington (arrived at 7.15pm).

Also present: Clerk – Mrs L. Gibbs and HPBC Cllr. S. Helliwell.

Meeting commenced 7.00pm.

01/06/18 Apologies received from Cllr. N. Spooner and Cllr. J. Bradley.

02/06/18 No declarations of personal or pecuniary interests or requests for dispensations were received from members as to any items to be discussed.

03/06/18 **Reports:**

A: County Councillor's Report: apologies received from DCC Cllr. J. Perkins

B: Borough Councillor's Report: Cllr. S. Helliwell advised that there is a small amount of money left in the Councillors Initiative Fund and that there is information on the HPBC website about the Homelessness Strategy. She was also asked about road closures and following a discussion it was agreed to write to the Police and Crime Commissioner.

C: Police Report: not present

04/06/18 **Public Participation:**

No public were present.

05/06/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 26th April 2018 and the Annual Parish Council meeting held on 31st May 2018, were considered. The Minutes were then approved, and the Chair signed them as a true and accurate record of that meeting (prop NT, sec BM, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/06/18 **Finance:**

A: The Council's monetary assets are:

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	9103.29	0.00
Total Expenditure	5423.44	0.00
Balance	13787.06	24301.38
New Statement Balance 15/06/18	17320.38	
Less un-presented cheques	739.72	
Less this month's payments	2793.60	
Available Balance 28/06/18	13787.06	

The Chair examined, approved and signed the bank reconciliation and latest current account statement.

- B: Resolved to pay the following invoiced items by cheque (prop BM, sec NT, unan):
- i) Clerk's salary, use of home allowance and expenses, 31/05/18 – 27/06/18 - £425.65
 - ii) Castleton Village Hall, Room hire – May meeting - £18.00
 - iii) Miss Landscape, grounds maintenance - £720.00
 - iv) Gail Johnson, Care4Castleton, plants - £57.38
 - v) Norman Fisher, re-imburement of cost of new mower (£369.95) and petrol (£2.62) - £372.57
 - vi) RJA Contracting, installation of new footpath (Rights of Way Minor Maintenance) - £1,200.00
 - vii) Steve Hayes, laptop – deferred to next meeting as invoice not received.

- C: Resolved to note the following income and receipts of the Council:
- i) S. Kidd, new gravestone for John and Shirley Hall, Grave 32 - £50.00

D: Following a discussion it was agreed to delay the decision on donating towards the grass cutting of the playing fields until the next meeting. Further information on the Playing Fields Committee accounts is to be requested.

E: It was agreed to discuss uses for the Reserve Fund until the next meeting.

07/06/18

Council Matters:

- A) Resolved to agree to the burial of the ashes of Aurita Salt in the Burial Ground and the charge for this to be reviewed at the next meeting.
- B) The following issues were discussed following the Hope Valley Parishes meeting:
 - i) Resolved Cllr. Topping to find out how we sign up to the Smartwater Initiative.
 - ii) Following a discussion, it was agreed to feedback on the Events Checklist that the Parish Council consider it to be very good and have no improvements to suggest, in fact we are intending to use it very soon.
 - iii) The list of events that take place in the village will be discussed later.
 - iv) The clerk will feedback to HPBC that the Hope Valley Parishes meeting is a good forum to discuss common problems and it's easier for authorities such as the Police to attend one meeting.
 - v) It was agreed that the Parish Council will host the next Hope Valley Parishes meeting on 17th October. The clerk will confirm with HPBC.
 - vi) The "Mend our Mountains" issue has mixed views within the Council but has highlighted the concerns around the organisation of events.
- C) Loss of income for the Village Hall is not imminent so this matter was deferred.
- D) Cllr. Fisher will speak to the Grounds Maintenance Contractor and volunteers to make sure there is no confusion over roles.

08/06/18

Condition of Village:

- A) The work re-instating the footpath as discussed has now been completed and the invoice sent to PDNPA. The paperwork still has not been received from DCC regarding the Rights of Way Minor Maintenance Agreement. Feedback has been positive, and the Parish Council wish to thank all involved.
- B) There hasn't been a reply yet from HPBC on Individuals/Organisations collecting money.
- C) Cllr. Topping reported that the National Trust have requested further information regarding potential uses for the Town Ditch, which he is preparing.
- D) The letter that the clerk has written to PDNPA regarding litter and signage has been passed to Planning.
- E) The clerk is waiting for a call from HPBC regarding the order for the bin for the Burial Ground. This is to advise of the results of the site visit they are carrying out. It was agreed that a sign will be put on the compost bin to ensure the correct items are put in it and one on the water butt asking people to make sure they turn it off when they have finished using it.

F) The clerk advised that she has been contacted about the defibrillator which has recently been used and needs to be checked. Until these checks take place and are registered, it has been decommissioned on the The Community Heartbeat Trust Database. Cllr. Moorhouse will have a look at it and see what is needed.

09/06/18 **Planning:**

A: Resolved to note there were no planning applications, as notified by PDNPA, to discuss.

B: Resolved to note there were no planning decision notices, as notified by PDNPA, to report.

10/06/18 **Correspondence & DALC Circulars:**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) Civic Voice – War Memorial News
- ii) Various parties regarding Mend our Mountains
- iii) HPBC and replies regarding Car Parking Enforcement in the Hope Valley
- iv) NALC Newsletter
- v) ICO – Latest News
- vi) PDNP – Inspector’s Interim Views – Peak District National Park Development Management Policies examination
- vii) PDNPA – Planning Parish Bulletin June 2018
- viii) HPBC – Agenda for the Community Select Committee – 20/06/18
- ix) HPBC Cllr S Helliwell – Councillors Initiative Fund
- x) DCC – Community Involvement Scheme
- xi) HPBC – Code of Conduct Refresher training – 24/04/18
- xii) Bradwell Billy route – Resolved to ask them to consider a change of route next year due to the number of occasions Winnats Pass is used.
- xiii) HPBC - Agenda for the Executive – 21/06/18
- xiv) NALC - Newsletter

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Remembrance Day Silhouette Installation Grants
- ii) Circular 08/2018

11/06/18 **Items for Parish Magazine/Peveril Post:** Notes to be produced by the clerk.

Meeting closed 9.27pm.