

CASTLETON PARISH COUNCIL

**NOTICE OF ORDINARY MEETING: THURSDAY 25th OCTOBER 2018, 7PM at THE VILLAGE HALL,
HOW LANE, CASTLETON**

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 25th October 2018 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:



Mrs L. Gibbs, 18th October 2018
Clerk to Castleton Parish Council
Email: clerkrfo.cpc@gmail.com

- 01/10/18 To consider accepting any apologies for absence.
- 02/10/18 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.
- 03/10/18 **Reports:**
A: County Councillor's Report
B: Borough Councillor's Report
C: Police Report
- 04/10/18 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.
- 05/10/18 **Minutes of Last Meeting and Matters Relating Thereto:**
A: To consider for approval the Minutes of the Ordinary Parish Council meeting held on 30th August 2018 and for the Chair of this meeting to sign them as a true and accurate record of the meetings to which they relate.
B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere in this Agenda.
- 06/08/18 **Finance:**
A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statement.

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:
i) Clerk's salary, use of home allowance and expenses, 30/08/18 – 24/10/18 - £629.82
ii) Castleton Village Hall, room hire – August meeting - £18.00
iii) Miss Landscape, grounds maintenance – £890.00
iv) Mr P Johnson, cement for replacing vertical stones on wall around Goosehill Green - £TBC

C: To note income and receipts of the Council.
i) Mr P Naylor, burial of ashes, Aurita Salt - £80.00

D: To prepare a cheque for Jon Haddock, for payment of printing of the Peveril Post to be released by the clerk on presentation of the paid invoice as agreed in 15/05/18A.

E: To consider a donation to be made to the Royal British Legion, to include the cost of the wreath.

F: To consider the purchase of new batteries for the defibrillator.

G: To consider the purchase of a further 24 lamp post poppies.

H: To consider and authorise the invoice for submission to DCC for application for the Rights of Way Minor Maintenance Grant.

07/10/18 **Council Matters:**

A: To consider the following matters regarding the Burial Ground in Castleton:

i) To consider the request for a Memorial Plaque for Aurita Salt.

B: To consider and approve the Asset List and value of Assets.

C: To consider and approve the following under GDPR:

i) Data Audit

ii) Retention Policy

iii) Privacy Policy

D: To consider and discuss the number and impact of the events/activities taking place in the village, including the Spirit of Kinder event and update the list and record of evidence.

E: To consider the letter received regarding the future of the Castleton Parish News.

F: To discuss the procurement of the Castleton Parish Council Christmas tree.

G: To consider and discuss if the Parish Council intends to proceed with the Smartwater initiative and if so how they are going to take this forward.

H: To consider feedback from the Hope Valley Parishes Meeting held on 17th October 2018.

08/10/18 **Condition of Village:**

A: To discuss traffic calming measures on receipt of the figures to be supplied by Highways.

B: To consider the reply, if received from PDNPA, regarding the A boards that obstruct the pavements in the village.

C: To receive an update on the matter of the trees overhanging the highway.

D: To discuss the maintenance and repairs required following the risk assessments and inspection carried out by the Councillors including the following:

i) Replacement of Burial Ground sign.

ii) Purchase of 2 new benches to replace those at Goosehill Bridge.

iii) Cutting of verges from the Burial Ground along the road into the village.

iv) Refurbish lamp and metal arch on the War Memorial.

v) Illuminating the tree in the Market Place.

vi) Damage to the wall at the entrance to the Burial Ground, as notified by the Grounds Maintenance Contractor.

E: To discuss the issue of fly tipping.

F: To consider the concerns raised by a resident, regarding the maintenance and upkeep of the bus station and area around the public toilets.

G: To consider the broken grit bin on Winnats Pass.

H: To discuss Castleton Village Hall.

I: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

09/10/18 **Planning:**

A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk including the following:

i) NP/HPK/1018/0913 – Losehill Hall, Howe Lane, Castleton – New gas main route.

B: To note planning decisions as notified by Peak District National Park Authority including the following:

- i) NP/HPK/0818/0738 – Technical Speceological Group, Chapel Works, Back Street, Castleton – replace 2 hardwood arched windows and return the retro fitted kitchen window back to original design.

10/10/18 **Correspondence & DALC Circulars:**

A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:

- i) Various – RBS Closures
- ii) DCC – Agenda for Development Control Committee – 10/9/18
- iii) DCC – Know Your Heart Campaign
- iv) Civic Voice – War Memorial News
- v) NALC Newsletter
- vi) DCC – Agenda for Council (HPBC) – 13/09/18
- vii) Latest News from the ICO
- viii) CAB – Asking about Gender Violence and Abuse
- ix) DCC – Community Involvement Scheme Event – 17/09/18
- x) DCC – Snow Warden Scheme for 2018/19
- xi) DCC – Agenda for Development Control Committee – 24/09/18
- xii) PPPF – Events Management
- xiii) HPBC – Consultation on Revised Statement of Gambling Policy
- xiv) PDNPA – Duke of Edinburgh Award feedback questionnaire
- xv) R. Smith – Spirit of Kinder Event – 27/04/19

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email including the following:

- i) Circular 12/2018
- ii) Circular 13/2018
- iii) AGM – Proposed revision to the Constitution
- iv) AGM – Agenda
- v) Planning Nuts and Bolts training
- vi) Councillors Essential training
- vii) Circular 14/2018

11/10/18 **Items for Parish Magazine and/or Peveril Post:**

To note any items, requests or points of interest which are appropriate for inclusion in the next issues.

The next Ordinary Meeting of the Council will take place on Thursday 29th November 2018, at 7.00pm, The Village Hall, How Lane, Castleton.